

**SECTION 00 11 16**

**INVITATION TO BID**

Sealed bids for **OMB/DFM Contract No. MC3501000016 – Holloway Admin Annex Renovation** will be received by the State of Delaware, Office of Management and Budget, Division of Facilities Management, by way of the Bonfire Portal at <https://DFM.bonfirehub.com> until **1:00 p.m. local time on August 21, 2025**. Bidder bears the risk of late submission.

Bids will be opened and read aloud at 2:00 p.m. local time on August 21, 2025 at the Haslet Armory, Conference Room #133, 122 Martin Luther King Blvd. S., Dover, DE 19901.

The project involves the interior renovation of an approximately 3,000 square foot section of the first floor of the Annex Building at the Herman Holloway Campus in New Castle, Delaware. The scope of work includes interior finishes, structural repairs, plumbing, electrical, and HVAC upgrades.

A **MANDATORY** Pre-Bid Meeting will be held on **August 6, 2025, at 9:00 a.m.** local time in the Triplex Building Conference Room, Herman Holloway Campus, New Castle, Delaware, for the purpose of establishing the list of subcontractors and to answer questions. Representatives of each party to any Joint Venture must attend this meeting. **ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT.**

Electronic contract documents may be obtained at the office of Davis, Bowen & Friedel, Inc., 1 Park Avenue, Milford, Delaware, upon receipt of **\$25.00** per electronic set/non-refundable. Checks are to be made payable to "Davis, Bowen & Friedel, Inc."

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates. The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent of the contract price upon execution of the contract. The Owner reserves the right to reject any or all bids and to waive any informalities therein. The Owner may extend the time and place for the opening of the bids from that described in the advertisement, with not less than two calendar days' notice by certified delivery, facsimile machine or other electronic means to those bidders' receiving plans.

**END OF SECTION**

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